

Emergency Procedures

- **Stay Calm!**
- **Take control of the situation!**
- **Assess the situation!**
- **Give clear and concise instructions!**

1. **Call “911”** You will be asked which services you need (Police, Fire services or Ambulance.) You will be transferred to that department. Provide them with detailed information about the emergency, our address and phone number.
 - The Fanshawe Conservation Area address is **1424 Clarke Road, London**
 - FYC phone number **519 451 8989**
 - **If you have cell reception**, also give you cell number.
2. **Follow the directions given by the 911 Operator.** You may not be able to hang up the phone depending on the emergency. You may be asked to provide basic first aid, support, reassurance, and updates on the medical situation.
3. **Manage communications:** Maintain regular communication with emergency services and individuals involved in the emergency. Communicate any updates, changes, or additional needs during the emergency.
4. **If possible**, call the UTRCA front gate to advise that emergency services are on their way and tell them if **you are the only person attending to the emergency.**
 - **Notify UTRCA Front Gate at 519 951 6181 Ex 357.**
5. **Unlock the front gate to Fanshawe Yacht Club.**
Have someone else open the gate and have them remain there to provide directions to any emergency personnel that will arrive. Emergency crew will get through the gate if you are attending a medical emergency.
6. **Once the emergency has been dealt** with, a post-emergency debriefing and review will be conducted. An incident report will be completed. Consult Club Safety Officer

Please refrain from talking to the media about incidents on FYC grounds. Best response is “**No Comment**” and refer them to the Commodore. Phone number is 519 451 8989.



→ **First aid equipment and defibrillator** are in the clubhouse by the men’s washroom. Safety boats are equipped for on water rescue. Safety equipment is located on the docks.



→ **Club land-line phones locations** - Clubhouse Trophy Room and in the red box on the pole at the top of the north launch ramp (long ramp)



→ **Fire extinguishers** – in the clubhouse & in the kitchen; in the old chalet by the clubhouse; in the sailing school building; and in the phone box at the head of the north ramp.



→ **Dead or injured animal found on the grounds**, notify UTRCA at 519-951-8989 Ex 357. Give location of the animal and condition. **Do not touch the animal!**